

## Emanuel School Community Consultative Committee

**Meeting No:** 12

**Date:** Monday 12 September 2022, 6pm – 7pm

**Location:** Zoom

<b>Attendees</b>	
<p><b>Community members</b> Justine Hughes Tara Roach NFP</p> <p><b>Randwick Council</b> John Flanigan</p>	<p><b>Emanuel School</b> Derek Pal – Parent Margaret Lowe – Acting Principal</p> <p><b>Sandricks Construction</b> Jonathan Lau – Project Manager Warwick Smith</p> <p><b>Grindley Construction</b> Michael Packman</p> <p><b>Independent Chair</b> Professor Roberta Ryan</p> <p><b>Minute taker</b> Georgia Peters</p>
<p><b>Apologies</b> Andrew Watt, in his place is Margaret Lowe Nicole Birbas Andrew Delany</p>	

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1</b>	<b>Welcome and apologies</b>	
	RR welcomes everyone to the meeting. AD, AW and NB are apologies.	
<b>2</b>	<b>Matters arising</b>	
	<p>Actions from previous meetings:</p> <p style="padding-left: 40px;">1. Timeline for the sign going up. JF says the team says it went up on the 8<sup>th</sup> August.</p> <p>TR says that the new signage is not there. TR offers to take photos for JF and confirm the location of the signage.</p>	

<p>2. JF and TR have an offline conversation about Chepstow St timed parking.</p> <p>JF says that this is ongoing. TR says she is waiting on the outcome of the usage of the pre-school gate, depending on this timed parking may actually make traffic issues worse in the street. This is an ongoing item, to be discussed in the next meeting.</p> <p>3. Car space calculation</p> <p>JF apologises and says he hasn't got that information yet. RR suggests that JF send that through electronically. This is another ongoing action.</p> <p>4. AD sending the CCC footage.</p> <p>TR says she received a snapshot of the security screen but it doesn't tell her that you can't move the cameras up and down so she feels that this item is not conclusive. TR says that it records Peace Park. She is unsure if people at that park are aware that they are being recorded. She adds that the new building next to the playground on Avoca Street also has cameras on the playground side. TR suggests council may want to review if they are capturing the playground where children play.</p> <p>5. Permitted usage of the preschool car park gates</p> <p>JF and TR spoke about the use of the preschool gate as a pedestrian access point. JF says that there is no condition consent that specifies that pedestrians can't use the gate. The approved plans all show a pedestrian access point at Avoca St and suggests that this be the primary access point for the School.</p> <p>JF says that there are other pedestrian access points and the final consent on that limits pedestrian movements through those gates.</p> <p>NFP asks why the School isn't doing what it is supposed to do by using the Avoca St entrance as the main entry point. NFP notes that the community has been advising the School for years about the stresses caused by this gate and the parking issue and that the community has brought forward a myriad of possible solutions to these problems that the School does not seem to be using. NFP believes that the School should be</p>	<p>JF to provide an update on the Chepstow St timed parking issue.</p> <p>JF to provide information about the car space calculation raised by NB.</p> <p>JF to get information about regulations on CCTV cameras and the park/playground.</p>
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cooperating more with the community and sharing resources to alleviate parking stress.

ML greets NFP and says that she hasn't seen them since their employment at the school.

ML is not aware of the communication from the residents' over the years. In the last term, she hasn't received anything of this nature. In terms of the use of the preschool gate, she is unsure why it is being used. She assumes the logic is a safety concern for dropping off small children. Avoca St is a very busy road.

NFP says that this is not the spirit of what the community is saying. They are not talking about delivery of children. They are talking about it as a pedestrian access point mainly by adult pedestrians. NFP says JF confirmed that Avoca St is meant to be the main pedestrian access for the school. The school is opening the gates to the Kornmehl preschool prior to the authorized operating time of 8am. This has significant adverse impacts on the amenity of the local community.

TR adds that the people using this gate mainly appear to be teachers, part-time teachers, and visitors of the primary and high schools. Primary and high school students are also using the gate in the mornings and afternoons, which is contrary to the agreed OTMP.

NFP says it would be helpful to know how many visitors there are in the school day. They are told that there is an effective head count of visitors, including people for religious education, school, canteen workers.

DP says they don't believe that the consent specifies that they are not allowed to use the pedestrian gate as an access point. He believes that NFP's comment is inaccurate.

TR provides the following context:

1. Approved DA: 8am-5pm approved hours of operation for these gates at the preschool. From her experience, at 7am the preschool security spends an hour opening and closing the gates letting teachers in. Teachers immediately park out residential parking to use this entrance. Whilst parking on the Sisters of the Poor side of Avoca Street is left vacant and should be utilised first. The gate is also being used for students at the high school and primary school to access the music room.

2. The purpose of the CCC is because the school has been allowed to grow without providing parking for staff, so the school needs to develop measures to reduce parking impacts on residents.
3. On the School's side of Avoca Street there is a kiss and go zone that no one is parking in during school hours, because visitors and part-time staff all park on the residential side and enter the preschool gate
4. TR says that the school needs to minimise the impact, but by using these gates they are encouraging visitors to park on the residential side.

ML understands that she is frustrated about the parking and says that visitors come in at the top gate because they need to go to the office to get the visitor stickers.

TR disagrees with ML, in her observation as well as teachers, visitors are also entering the primary and high schools via the preschool gates.

TR stresses that the sound of the gate opening and closing every time someone enters and exists is also very loud.

ML says that the people coming through are music tutors or sports coaches which could likely be the people that TR are seeing.

TR says they should be parking on Avoca St. Until they have access via the Avoca St gate, they will continue to use the residential parking.

ML says that yes, people are coming and going. The people that are parking for the full day, including teachers, can't park on Avoca St because that clashes with the drop-off and pick-up times. Teachers get to School before the drop-off period starts and leave after the pick-up period. The signage doesn't allow for the parking to be full-day.

ML says she will talk to the preschool person and says that DL is correct in that they are not banned from using that gate. She says the degree to which they can manage is limited.

NFP suggests that they keep the Avoca St pedestrian access point open during the day.

ML says this would be a breach of security. This would need to go to the security committee.

JF to send the CCC the approved DA for the childcare center.

	<p>NFP stresses that the Avoca St is meant to be the main entry point.</p> <p>JF says there is no condition of consent that prohibits pedestrian movement. He confirms that the DA with consent reads that Avoca St should be the primary source of pedestrian entry.</p> <p>RR clarifies that the condition is not prohibitive.</p> <p>TR says it doesn't say you can't have pedestrian access for the preschool, but it is stated that Avoca St will be the main pedestrian entry. Also, in the documentation and traffic report detailing how the preschool site would be used, it does not include being used as a pedestrian entry point for the primary and high school staff, visitors and students which is currently how it is being used. TR comments that it is also clearly stated in the approved DA that the operating hours are 8am – 5pm so the gates should not be used outside this time is her understanding.</p> <p>This question will be addressed once the DA for the childcare center is distributed.</p>	
<b>3</b>	<b>School update – AD, ML</b>	
3.1	Summary of complaints received, including parking complaints	
	<p>AD is on leave so his data is not there about complaints register for this evening.</p> <p>ML says that her research reveals they have collated information in different places, which has created confusion. She wants to streamline a complaints system, so she has set up an email address for the complaints. This will then be captured in one place. This email address will go out in a letter to residents. The email address is:</p> <p><a href="mailto:Communityrelations@emanuelschool.nsw.edu.au">Communityrelations@emanuelschool.nsw.edu.au</a></p> <p>ML reports no other matter arising from the School. Outside of the meeting she has received emails from TR as an event that the preschool had was not captured in the events letter received by residents. ML agrees that this needs to be included in the letter.</p> <p>TR adds that it was another situation where people went through the gate and resident parking was taken.</p>	

	<p>TR says that mostly when things are on at night, people do not take up resident parking and she appreciates that they park on Avoca St.</p> <p>ML clarifies that the preschool event was grandparents' morning, which saw approximately 20 extra cars. She did not know this was not included in the residents' letter.</p> <p>ML is adding preschool events to the list of school events. The term 4 letter to residents will have the new email address. The email address is currently live.</p>	
3.2	Staff and student numbers – ML	
	<p>ML says that the numbers provided in the most recent Annual Report were not incorrect it was just a typo that said 2020 and not 2021.</p> <p>This year the student numbers (K-12) are capped at 920. These numbers are not entirely reflective, since some students are on exchange etc. The most children they could possibly have on campus is around 915. The number of preschool students is currently 61.</p> <p>The numbers of staff for 2021 are 148.6 (full time equivalent); these numbers are also not reflective.</p> <p>ML notes that some staff members are counted who have left the School and have not been replaced. She believes that there can't be more staff than the number above, and that there are likely less staff than the Annual Report provides.</p> <p>ML notes that they also have a work-from-home functionality for admin staff, and people are also away at camps or excursions on given days. The numbers you find on campus is definitely less than the number you find in statistics. ML counted how many staff were on campus on Wednesday 23<sup>rd</sup> July and this was around 130.</p> <p>TR asks if the numbers included admin staff?</p> <p>ML says it does include admin staff.</p> <p>TR does this include sports people, cleaners, security, part-time workers?</p> <p>ML says that it includes anyone on the payroll. It doesn't include contractors, like a plumber for example.</p>	

	<p>NFP asks for the 2022 figures.</p> <p>ML says that 5 staff per day are working off-site (non-teachers), 139 teachers (K-12), and another 10 teachers at the preschool.</p> <p>NFP says that the number of people is that quite a few of the staff are not full-time equivalent which means more staff are on site.</p> <p>ML says that if they did that every day they could tell you more detailed statistics.</p> <p>NFP clarifies that the problem that the community is having is the constant coming and going and thanks ML for this research she has done.</p> <p style="text-align: center;">6. Update on council rangers</p> <p>JF comments on the potential action of the rangers. They roster a patrol at least one day a week. If there is concern coming in, they can do a “blitz”. JF asked about the issue of the double parking and confirms that both rangers and police can fine them. However, the issue is that if the driver remains in the car while double parking, they are moved on and not fined. Fines would be more common if people were leaving the car when double-parking.</p> <p>RR reminds the CCC that the “blitz” would be most effective at the beginning of the term.</p> <p>JF agrees with this idea about the timing.</p> <p>RR asks for questions or comments.</p> <p style="text-align: center;">7. Final points</p> <p>TR highlights that students are entering and exiting from this preschool gate, which is against the plan that they developed in the CCC. She asks for awareness of the traffic plan to increase in the School.</p>	
<b>4</b>	<b>Construction update – MP, JL, WS</b>	
	<p>MP notes that the weather has been good over the past month and they are moving ahead with concrete pours. There have been letterbox drops and MP asks if everyone is satisfied with the communication.</p>	

	<p>They just poured a tank which opens up more space to continue with the structure. They have a target date of 21<sup>st</sup> September with slab pour, which they are likely to meet. There will be a lot of concrete works happening within the next 6-8 weeks.</p> <p>RR asks for questions or comments on the above.</p> <p>JL adds that they have received construction certificate II for the balance of building work including landscaping and street planning. The next milestone is the occupation certificate. The Private Certification Authority (PCA) will be involved with this, the PCA has done an inspection during footy time.</p>	
<b>6</b>	<b>Community items</b>	
6.1	Possible gap in reporting of events - TR	
	Covered above.	
6.2	Car park use for sport lessons – TR	
	<p>TR observed the preschool carpark being used for a sporting lesson, which was very loud. TR does not believe that this in the spirit of things given that there is a playground out the back and a hall nearby. She asks that this does not continue on an ongoing basis. TR accepts the use of this carpark and the gate for cars, but not for sports.</p> <p>ML say that the preschool sport TR observed is called playball, which happens once a week. The hall was not available that day, which is where they usually are. She is unsure why that happened that day.</p> <p>TR asks if they could look for an alternate venue if the hall is not available.</p> <p>ML agrees that this is a good idea.</p>	
6.3	Parking in Castle Lane – TR	
	<p>TR raises an issue on behalf of Castle Lane residents.</p> <p>School parents have been parking in Castle Lane, which TR sent a photo of via email. She notes that an elderly couple lives there, and that there is a no parking sign along part of the laneway next to their house, but not the entire way along. TR says that car movement makes the house vibrate and she is worried about cars potentially hitting the house as they are parking very closely. In bad weather mud is also sprayed up along the wall of the resident’s house.</p> <p>JF says that any changes would need to go to the traffic committee. JF says that someone needs to write in requesting</p>	

	<p>them to put a no stopping sign in that captures the area TR is concerned about.</p> <p>TR asks if there are community gardens you can put in?</p> <p>JF says probably not for this location, because it is a laneway.</p> <p>TR suggests planter boxes.</p> <p>JF agrees that this would be helpful as it is something that supplements the signage.</p> <p>TR to email on the Castle Lane residents’ behalf about this parking issue. JF says that he can make sure this gets to the right person.</p> <p>ML says that teachers report students parking in the wrong spots. ML says they rely on information of this nature and they act when they can.</p> <p>TR asks if ML can ask the warden to have a chat with the parents doing the wrong thing at the end of Castle Lane.</p> <p>ML says that they have a meeting coming up with the supervisor of the traffic wardens.</p> <p>TR notes that this happens often early in the morning and also observed this parking late at night during a school function</p> <p>ML noted the traffic wardens are not there late at night but rather during peak drop off and pick up times.</p>	
6.4	NB items – via email	
	<ul style="list-style-type: none"> <li>- Follow up on the request from the last meeting for Council to do a reconciliation of the 2-hour car spaces in Market Street versus those which were approved?</li> <li>- “In particular when we look at the size of the spaces available, only one car can fit in between a few of the driveways and so not sure if that means we need more 2-hour spots”</li> <li>- “From memory there were 11 positive resident responses, for 2-hour spots when the parking survey was completed (I think in 2020), which resulted in 10 new spaces created (one of the houses was not entitled to a spot as they already have a driveway, and another had 2 car spaces, but actually has only one-off street spot)”</li> </ul>	RR to send JF the email from NB covering the measurement of the parking spots.
<b>7</b>	<b>AOB</b>	
	Sandrick (WS, JL): no update.	

<b>8</b>	<b>Meeting close and thanks</b>	
	RR thanks everyone for their participation.	
	<b>Next meeting:</b> Monday, 14 November, 6-7pm.	