

Emanuel School Community Consultative Committee

Meeting No: 13

Date: 21 November 2022, 6 pm – 7 pm

Location: Zoom

Attendees	
<p>Community members Justine Hughes (JH) Tara Roach (TR) Nicole Birbas (NB)</p> <p>Randwick Council John Flanigan (JF)</p>	<p>Emanuel School Margaret Lowe – Deputy Principal (ML) Mario Torreson – Head of Finance (MT)</p> <p>Sandrck Construction Jonathan Lau – Project Manager (JL) Warwick Smith (WS)</p> <p>Grindley Construction Michael Packman (MP)</p> <p>Independent chair Professor Roberta Ryan (RR)</p> <p>Minute taker Georgia Peters (GP)</p>
<p>Apologies Andrew Watt, in his place, is Margaret Lowe, Deputy Principal. ML will be attending meetings in Andrew Watt’s place in the future. Derek Pal, Emanuel School Parent NFP</p>	

Item	Description	Action
1	Welcome and apologies	
	RR welcomes everyone to the meeting.	
	MT introduces himself. He is the Head of Finance at Emanuel.	
	DP and NFP are apologies.	
2	Matters arising	
	<p>Actions from previous meetings:</p> <p style="padding-left: 20px;">1. JF to provide an update on the Chepstow St timed parking issue.</p> <p>JF says that they had an issue with the sign which omitted certain things and after the previous meeting</p>	JF to send through the DAs relevant to the discussion, including the 1997 and 2008 DAs referenced.

this had been resolved. TR confirms that this has been resolved.

2. JF to provide information about the car space calculation raised by NB.

JF says this item is in progress. He can get some information to the group by the end of the week.

NB mentions the Market St survey undertaken a few years ago. NB is seeking Council to confirm the number of car spaces that were to be allocated as 2-hour parking based on the survey response. Can Council verify the number of spaces voted, and confirm if these have been allocated? Additionally, NB is seeking clarification as to whether the spaces allocated genuinely can fit two cars between driveways in the 2-hour zones. It requires people to park very closely to one another, and often one car will occupy two spaces. She asks if Council can mark out the spaces allocated within the 2-hour zones to direct people on how to park.

3. JF to get information about regulations on CCTV cameras and the park/playground.

JF says that Council does not have a policy on CCTV in parks and playgrounds and he notes the concerns. He says that if there are concerns with CCTV being put on playgrounds that is a matter to take to the police.

4. JF to send the CCC the approved DA for the childcare center.

JF provides an update regarding the relevant DAs. He says that the 1997 DA is a hard copy. He has not sent these out yet because they require scanning into a digital form. This is difficult because they are A1 size. They show pedestrian access on Avoca St and the two gates to serve the pick-up drop-off carpark.

JF says that there was an onsite meeting regarding the use of the gates. They inspected the gates in operation. To the best of his knowledge, the consent for the childcare center did not reference pedestrian access to other parts of the school through the gates. Other plans support the view that no pedestrian access should be through these gates or any gates on Chepstow St.

RR asks JF to provide this information.

JF says there has been a lot of subsequent DAs, with a traffic management plan in 2009 specifying no pedestrian access via Chepstow St. There was no specific reference to the pre-school center. The OTMP does reference Chepstow St and specifies how the pick-up drop-off would happen at the childcare center.

ML asks for clarification.

JF says there was a stage 1 in 2009, as part of that it was required to provide a traffic management plan. It specified no pedestrian access through Chepstow St.

ML says that there has always been pedestrian access on Chepstow St. They always understood that there was no pedestrian access through the pre-school gate.

JF says that there was a DA in 2008 and it had multiple section 69/4.45s. It got to the point where the Chepstow St gate (not pre-school) had limited pedestrian access.

TR says that the pre-school gate hasn't been used like this since 2010. There used to be a sign indicating that pedestrian access to the school was via Stanley St.

JF adds that the preschool operational hours are 8am to 5pm in these documents. TR notes that the pedestrian access she notices is occurring before 7am. Staff swing their passes past the scanner to enter.

ML asks if there are any restrictions on teacher access. Teachers will often come to work in their classrooms on the weekend when there is no security present.

TR notes that there are 3 pedestrian entries available to staff to enter the school.

NB adds that she sees the school security sitting on Avoca and Stanley Sts and the security are there most of the time.

JH notes that Stanley St is the main entrance to the school.

ML notes that there is no security on Sundays.

	TR encourages the school to consider safety issues with using the pre-school carpark for pedestrian access, particularly with cars driving in and out the gates, reversing, and the blind spots in the carpark. As well as safety crossing Chepstow St given the blind corner.	
3	School update – ML	
3.1	Summary of complaints received, including parking complaints	
	<p>ML has received complaints about a school bus that was recently parked out the front of Peace Park. This is a bus for pre-school excursions, which occurs three times a year.</p> <p>ML says that she does not believe that stopping in this area is 'parking'. She asks if the signage means 'no standing' or 'no parking'?</p> <p>ML adds that there has been an internal complaint about a parent's driving from a staff member. This has been pursued legally.</p> <p>NB says that she provided a complaint about a driver almost running her down on her street. NB says that a grandparent was parked near her house, and they moved to drive at her when she was reserving a spot for a tradie who was coming to work at her house.</p> <p>ML confirms that she received that complaint and apologises that this happened.</p> <p>TR provided a complaint about people parking in Castle Lane and about a school contractor parking over her driveway.</p> <p>NB reiterates the importance of traffic wardens and says that she noticed that they were not working today and that cars were double-parked. NB notes that they are very effective.</p> <p>JH would like to understand if they are employed for events such as the one that is happening this evening (primary theatre production). Can they extend the times of the wardens when there are special events are happening?</p> <p>ML says that this is a good idea and something that they will consider.</p>	<p>ML to discuss employing the wardens for evening events.</p>

	<p>JF adds that the complaints they received at Council have been discussed. They pertain to pedestrian access through the pre-school gates.</p> <p>TR requests to respond regarding the Peace Park issue. TR says that she raised the complaint to ensure that the school did not use Peace Park which has a sign “no school parking” on an ongoing regular basis. Residents who are parked in Peace Park would be blocked from leaving or entering by bus. She notes that the school should be able to arrange to use its own carpark rather than restrict residential access in and out of Peace Park.</p> <p>ML is unsure if the school bus can fit into the Preschool carpark but says that she will check.</p> <p>TR notes that trucks have been able to enter and exit the preschool gates.</p> <p>The ongoing usage of the preschool gate by K-12 students as a pedestrian exist. TR refers the school to the OTMP where it is stated that they must not use this gate to exist as well as to the 3rd Emanuel CCC meeting minutes (30 August 2021) in which a school representative states that no students from K-12 can exist the preschool gates as the gate between the Music rooms and the preschool is locked.</p>	<p>ML to assess whether the bus can fit in the pre-school carpark.</p>
4	Construction update – MP, JL, WS	
	<p>MP says they have had their first suspension slab pour. They received no complaints. That was the largest single pour date there will be. In the future, they will be moving scaffolding around; this is something to look out for.</p> <p>They are starting to form the level 2 slabs. They will be doing the second slab pour on the 15th of December. They are coordinating their shed removal on the 3rd of December. December will involve finishing the structure. January will see the roof going on and the façade being developed.</p> <p>RR asks about the timeline for the next few months.</p> <p>MP says that leading to Christmas and the holiday period, their focus is finishing the structure. The last suspended slab pour happens on 5th December. Roof sheeting happens in early January. There will be truck</p>	

	<p>movement for this that residents will be made aware of. There will also be mobile cranes.</p> <p>Coming into the new year, there will be façade work. At every point of these works, there will be a similar number of people on site as there is right now.</p> <p>RR asks about closure dates over the holiday period.</p> <p>MP says site non-working dates are public holidays over the holiday period. 22nd of December is the last working date. They are working on the 27th, 28th, and 29th of December. They then reopen on the 3rd of January.</p> <p>WS has fortnightly meetings with MP and the team.</p> <p>MP adds that March will involve the interior being fitted out. The target endpoint for construction is the first week of July.</p>	
5	Community items	
	<p>1. Minutes of Previous meetings</p> <p>TR had raised via email that the earlier minutes of the CCC meetings had been removed from the school website.</p> <p>RR notes that all the meeting minutes are available they are just out of order.</p> <p>2. Final OTMP – DA condition 22(b) & Traffic & Parking surveys – DA condition 24(c)</p> <p>TR raises that contrary to the position advised when she raised in a previous meeting that before the final OTMP is approved per condition 22(b) it does require additional parking/traffic surveys per condition 24(c). There needs to be a final OTMP approved by the council prior to the issue of an Occupation Certificate. TR says that the previous OTMP did not address the impact on parking and there has been no addressing of parking constraints.</p> <p>ML asks which OTMP this is?</p> <p>WS says there is only one OTMP.</p>	

	<p>JL says that further surveys will be developed. This is condition 121. JL says that it is unreasonable to conduct traffic surveys when there is construction underway. To undertake surveys in the first week of school return is also unreasonable. The most suitable date will likely be around April.</p> <p>TR asks if this will be enough time, given that OTMP needs to be approved in July if construction is completed, unless not looking to occupy straight away. She notes that there needs to be community consultation, consideration of the outcomes and discussion before it is finalized.</p> <p>JL says the earliest they can do this is in March, but there will be construction underway. If they do it in March, they need to make sure it does not pose an obstacle to construction and that it is reflective of normal traffic conditions.</p> <p>TR says that the agenda of these CCC meetings moving forward needs to include the final OTMP and what further measures will be undertaken. Reduction in parking impacts has not been addressed. Noting that the school is also over the cap in the staff numbers.</p> <p>ML reiterates that they are not over on daily staff numbers in person. Administrative staff mostly work from home.</p> <p>TR asks for these numbers to be documented in a table showing the total staff and total students for all age groups. Information provided by ML excluded staff on leave but there would need to be relief teachers. TR says that one of the purposes of the CCC is ongoing monitoring of this because of the school's ongoing history of increasing student numbers and then retroactively asking for DA approval. TR asks for these numbers to be provided.</p> <p>ML welcomes the Council to come to the school and independently audit the number of staff members present on campus.</p> <p>TR says that having an independent auditor such as Council would be comforting.</p> <p>3. Copy of the final draft OTMP is to be circulated</p>	<p>JL to organise the OTMP publication on the School website.</p> <p>ML will follow this up.</p>
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	<p>TR confirms that they received the draft OTMP.</p> <p>4. DA condition 25 – the requirement to publish OTMP</p> <p>TR notes that this has not been done yet, she stresses the importance of publishing the OTMP on the School website as per Condition 25 so that residents who are not members of the CCC are aware of its contents.</p>	
6	AOB	
	<p>ML inspected the gates at the childcare center with JF and they believed that they were not loud when they opened. ML asks, what is loud?</p> <p>TR says that to her they are loud. She can hear the gate opening and shutting when they have their windows and door open. She notes that it is not like other school gates which are left open all day It is opened and closed continually throughout the day.</p> <p>ML follows up on the question raised previously about preschool parents. Someone at the school followed up with this. They looked at the preschool parents blocking the flow of traffic before 3:20 pm. Nannies and grandparents that arrived early to pick up children were told they were not allowed to wait for more than 10 minutes. This message has also been communicated to all pre-school parents via email.</p> <p>TR notes that people sit with their car idling for up to 30 mins. This is concerning from an environmental perspective, and this is important to the council area we are in. TR asks if the School can get that message across.</p> <p>ML says they will ask, but parents do not always listen.</p> <p>DP proposes via email that the meetings be moved to a quarterly basis.</p> <p>RR says that after the construction is done, then the CCC meetings could be moved to quarterly.</p> <p>TR agrees, once the construction is done it can be moved to quarterly. TR says that they should not move to quarterly before the finalization of the OTMP.</p>	<p>ML to communicate to parents that they should not leave their cars idling during pick-up and drop-offs.</p>
7	Meeting close and thanks	

	<p>RR thanks everyone for their participation and wishes them well for the end of 2022 and the beginning of 2023.</p> <p>Next meeting: 20 March 2023, 6pm – 7pm.</p>	
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