

AGENDA
Emanuel School Community Consultative Committee

Meeting No: 18

Date: 20 November 2023, 6 pm – 7.30 pm

Location: Online, Zoom

Attendees	
Community members Derek Pal (DP) Justine Hughes (JH) Tara Roach (TR) Randwick Council John Flanigan (JF) Independent chair Professor Roberta Ryan (RR) Minute taker Isa Crossland Stone (ICS)	Emanuel School Margaret Lowe – Deputy Principal (ML) Mike Tyler – Manager Facilities and Operations (MTy)
Apologies NFP	

Item	Description	Action
1	Welcome, apologies, declaration of interests and confirmation of minutes	
	<p>RR welcomes the attendees and notes that NFP is an apology.</p> <p>RR also notes that WS and JL are not in attendance and are not planning to be present at future meetings.</p> <p>ML and DP confirm that this is because the construction phase has ended and the new buildings at the School are in operation. It seems appropriate that the School guides these meetings from now on.</p> <p>MTy and DP endorse the minutes.</p>	
2	Matters arising	
	<p>1. JF to ensure that Market Street is included in Council's traffic patrol at the School drop-off zone.</p> <p>JF confirms that this instruction has been sent out to the Council rangers.</p> <p>2. JF to oversee the repair of the signage at the accessible parking spot on Stanley Street.</p> <p>JF says that this instruction has been sent out to the ranger's coordinator.</p> <p>3. JF to share the Randwick Council's response to TR's request that the School bins be collected later in the morning.</p> <p>JF says that a staff member at the Council, Garry Wooden, spoke with MTy about this issue previously. Gary is currently on leave, so the matter is now with a Council staff member called Josh Keen. JF hopes that this issue is wrapped up this week, that TR's concerns are dealt with and appropriate changes are implemented, if they are agreed.</p>	JF to update on the Randwick Council's response to TR's request that the School bins be collected later in the morning.

	<p>JF notes that there has been a high turnover of staff at the Council, hence the delayed clarification. JF will update the group at the next meeting.</p> <p>TR thanks JF. She says that currently the preschool security guard is arriving at 6:50am and opening the gate contrary to the opening hours of 8am and moving bins out to the curb in the mornings which is unreasonable.</p> <p>JF notes that council pushing back the pick-up time will mean that they will not need to be put out early.</p> <p>MTy will speak to the security guards to ask for this task to be pushed to a later time.</p> <p>4. JH would like an update on the new 90-degree parking spots on Market Street.</p> <p>JH says that the planned new parking spots were marked out but never fully implemented. She would like to follow up with JF to understand the Council's perspective.</p> <p>JH says that there have been additional community consultations in relation to the trial of this parking. The additional parking was for the Literary Institute. She says that at a recent precinct meeting, there was a resident request for the trial period to be reduced to 6 months rather than 12 months. The Council is considering this request, and this is the reason for the delayed implementation.</p> <p>JF confirms that this is his understanding too. He will follow up on the status of the decision with the Traffic Committee.</p> <p><i>While JL and WS are no longer attending these meetings, the group discusses the following items:</i></p> <p>5. JL to return the wording of the original OTMP, which discusses pedestrian safety and prohibits pedestrian access via the Kornmehl gates, to the current OTMP.</p>	<p>MTy to ensure that School maintenance staff put out bins later in the morning to reduce disturbance to the neighbours when the Council changes the pick up time.</p> <p>JF to follow up with the Traffic Committee about the implementation of the 90-degree parking spots on Market Street.</p>
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	<p>JF says that the wording has been changed for the adopted OTMP.</p> <p>TR asks if this will be further changed.</p> <p>JF says that there have been no further changes.</p> <p>6. JL to follow up on the traffic data regarding north-bound travel along Chepstow Street, which is currently (perhaps incorrectly) reported to be 0 cars.</p> <p>MTy will follow this up with JL offline and report back to the group.</p> <p>7. WS and JL to include in the OTMP a note that the document is a living document. However any changes will be subject to discussion with the CCC and an appropriate review undertaken by Council.</p> <p>JF confirms that there has been a commitment to do this.</p> <p>8. JL and WS to update the OTMP to reflect the suggested wording more closely about the use of the Kornmehl pedestrian access gate. The revised wording is to be shared with the CCC members.</p> <p>JF says that there may be further consultation required, but this has been done.</p>	<p>MTy to will follow up the traffic data regarding north-bound travel along Chepstow Street, which is currently (perhaps incorrectly) reported to be 0 cars.</p>
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3	School Update – ML	
	<p>ML updates that there are only 3 more weeks left of the School term.</p> <p>ML says that no complaints have been received since the last meeting.</p> <p>ML says that the new building has opened officially, and the School is very happy with it.</p> <p>ML notes that there has been police presence and extra security, particularly during pick-up and drop off, due to some unrest and safety concerns associated with the current war in the Middle East.</p>	

	<p>As an extension of these concerns, there has not been much use of buses. Many parents do not want to have their children on public transport at this time.</p> <p>MTy adds that prior to this challenging time, the School was heavily focused on strengthening its bus system. Unfortunately, this work has been brought to a halt for the foreseeable future.</p>	
4	OTMP discussion	
	<p>TR says that she and her fellow community representatives feel strongly that Avoca Street is very underutilised, and that there should be measures to include its usage, particularly during the day for visitors.</p> <p>JF acknowledges that this has been an ongoing community concern. The Council has advocated for changes relating to parking restrictions on Avoca Street and the bus stop at Stanley Street.</p> <p>The School has agreed to amend the bus stop on Stanley Street and increase the available spots that can be used for pick up-drop off. However, the School recently requested that any consideration of Avoca Street be put on hold at this stage.</p> <p>MTy explains that this is because, as tensions in the community are high and an increased number of parents are dropping off and picking up their children by car, the School doesn't want to introduce any changes that may cause further changes at this time.</p> <p>JF says that changing the use of the gates at Avoca Street has also been requested to be postponed by the School for these reasons.</p> <p>MTy explains that for security reasons, operationally it is not feasible to change the use of this entrance. All School entrances must be covered.</p> <p>MTy confirms that the School is committed to keep working on this going forward.</p>	

	<p>RR asks ML how the School sees the timing of this management going forward seeing as the conflict in the Middle East and its impact is difficult to project.</p> <p>ML notes that one logistical issue around moving the bus stop is that it has an impact at various points in the year such as at School camp events.</p> <p>ML says that the primary issue now, however, is that many of the parents are currently quite afraid, having experienced some antisemitism and general community concerns around safety at this stage, it would not be a good idea to implement changes.</p> <p>ML notes that there is a keen group of parents who are committed to a longer-term plan for more buses, more students walking and other strategies to minimise car use for both traffic and environmental objectives.</p> <p>ML says that strategies for changes to traffic management are somewhat contingent on the situation in the Middle East, as at this stage the community is particularly affected.</p> <p>TR acknowledges this factor. She adds that as well as drop-off and pick-up traffic, visitor parking should also be addressed. She reminds the group that, for example, the community has proposed that the restricted times of parking spaces be changed. Since the School drop offs are generally not happening after 8:30am, it would be better to have the restricted parking end then on Stanley and Avoca Streets, to free up and utilise this parking for visitors earlier.</p> <p>JH agrees with TR's perspective. Like TR, she acknowledges that the School is navigating a very challenging time.</p> <p>It is important that these traffic issues can be managed in a more short-term way. They should be exploring options that alleviate resident parking issues and also do not directly impact student safety.</p> <p>ML says that the School is currently exploring some other options such as encouraging teachers who are not</p>	
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	<p>teaching all day to arrive later or leave earlier, in order to minimise parking congestion. The School has communicated this to the staff, and they believe that it will be effective.</p> <p>ML notes that it is human behaviour to find a parking spot closest to the site they are visiting. She adds that it is also difficult to encourage parents to have meetings during the middle of the work day, and that many meetings attended by the School are on Zoom to minimise the amount of people who come to the campus.</p> <p>ML says that she and MTy will discuss this offline and aim to develop some more strategies.</p> <p>ML is interested in the suggestion of changing the parking restriction times.</p> <p>TR gives an example of preschool students who are taken to Centennial Park. Parents arrive at about 9 am and absorb residential parking on Chepstow and Stephen Streets since they cannot use the restricted parking on Avoca Street. If the restricted timeframe on Avoca Street ended at 8:30 am, for example, they would be able to park on Avoca Street and the residents would not be as impacted. Any available spots not taken by teachers would not be absorbed by parents.</p> <p>ML says this is a matter for the Council to oversee.</p> <p>JF asks ML to confirm that the School approves this change.</p> <p>ML confirms that she does. The School starts at 8:20am, so they do not need the spots available until 9:30am JF thanks ML and says that he would follow up with the Council about changing the restricted times on the signage.</p> <p>MTy agrees with this timing. He says that there is less flexibility during the afternoons. He will observe the traffic in the afternoon and report to JF.</p> <p>JF says that he will need a signed email from the school to confirm that they are happy for changes to be made to</p>	<p>ML and MTy to discuss new strategies for traffic reduction during the current period.</p> <p>JF will follow up with the Council about changing the restricted times on the signage.</p> <p>MTy to observe the traffic in the afternoon and report to JF.</p>
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	<p>the restricted parking in the morning but not in the afternoon.</p> <p>TR asks that the parking restriction should not start at 7am, as this would impact residents leaving for work in the mornings.</p> <p>MTy and ML agree that a 7:30-8:30 timeframe would work well. MTy will write a letter to JF at the Council.</p> <p>RR asks if the School provides their visitors information about parking around the site.</p> <p>ML says that the School does not host “association” meetings on the premises, only parent meetings. Whenever they distribute invitations for events, they discourage the School community from parking around the area. They do not specify which streets to park in.</p> <p>TR says that there should be more direct community consultation integrated during the OTMP process and documentation. She would like to see the broader community surveyed in order to gauge a community perspective on how this is going.</p> <p>JF say this is a good idea. He says that the Integrated Transport team conducts surveys related to resident parking, etc. They could survey the residents likely to be affected. JF will follow this up with the team, and see if they are agreeable to conducting such a survey.</p> <p>If the Integrated Transport team is happy to consider this, the CCC can discuss and suggest questions to be included in the survey.</p> <p>TR adds that it will also be helpful for the CCC to play a role in composing the questions for the traffic survey used in the OTMP. Last time, they were not given very much notice.</p> <p>RR agrees that this is important. When the next survey and OTMP are approaching, the CCC will discuss the survey.</p>	<p>MTy to write a to JF confirming the School’s agreement to a change in the morning restricted parking hours to be 7:30-8:30am.</p> <p>JF, on receiving MTy’s letter, to specify the new 7:30-8:30am restricted parking in a communication to the Integrated Traffic team.</p> <p>JF to speak to the Integrated Transport team about the suggestion that they conduct a survey of the community relating to resident parking.</p> <p>If the Integrated Transport team is agreeable to the above, the CCC to discuss potential questions for the community survey.</p> <p>MTy to follow up with the traffic consultants about the timing of the OTMP, and to</p>
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	<p>MTy will follow up about the timing of the traffic survey for the OTMP report and will request that the survey be reviewed by the CCC before it is dispensed.</p> <p>TR requests that the previous traffic survey be circulated to the group as a reference.</p> <p>MTy will do this. He will send it to RR and ICS to circulate.</p> <p>JF updates the group that the Castle Lane parking signage will be fixed.</p>	<p>request that the traffic survey can be reviewed by the CCC before being dispensed.</p> <p>MTy to provide RR and ICS a copy of the most recent traffic survey questions to circulate to the CCC.</p>
	Future of the CCC meetings	
	<p>TR would like to discuss the frequency of these CCC meetings and discuss adding some new standing agenda items.</p> <p>ML says that while she and MTy will continue working on traffic management irrespective of these meetings, and upholding the requirements of the CCC meetings is important.</p> <p>RR says that it is the CCC that is subject to the Conditions of Consent. The purpose of the CCC is to have a platform to meet regularly, generally at a minimum of 4 meetings annually.</p> <p>Sometimes when the construction phase is over, and the development is operational, the nature of these meetings shifts somewhat.</p> <p>RR adds that the School may also seek to change the conditions of consent, change the schedule of the meetings, and also to change the nature of the committee to a less formal one, such as a neighborhood committee, which might not involve a committee chair.</p> <p>RR adds that as the phases of development progress, it is also typical that there are only a small number of regular members in the CCC meetings.</p> <p>ML says that it seems that a few weeks into Term 1 would be a good time to meet for the first time next year, having established the school year somewhat. From this point,</p>	

	<p>the regularity of and times between the meetings can be identified as the year progresses.</p> <p>The group agrees that a Monday in Term 1 would be good. They agree on Monday, February 19.</p> <p>JF is comfortable with this timing and planning.</p> <p>The group agrees that it would be best to ensure that the Council can provide updates to the questions raised in this meeting offline before the next meeting and to stay proactive in the meantime.</p> <p>TR asks for any documentation submitted by the School to Council (such as a DA or traffic changes) to be circulated to the CCC. This will be added to the agenda of the school update section going forward.</p> <p>JH asks if the School has any planned works.</p> <p>ML says that she understands that the only short term plans are minor, such as relocation of classes, etc.</p> <p>MTy agrees that there are internal projects in the building as it is an old building but no major works or construction planned in the foreseeable future.</p> <p>TR would also add a standing section to the agenda to discuss the school's full time employee and student numbers.</p> <p>The group also agrees to add a standing agenda section for Council updates.</p>	<p>ICS to add these standing items to the Emanuel CCC agendas:</p> <ul style="list-style-type: none"> - School to update the CCC on any submissions to Council; - School to update the CCC on full-time staff and student numbers; - Randwick Council update.
	Meeting closure and farewells	
	<p>RR thanks the attendees for their contributions to this meeting and throughout the year. She wishes them a safe and happy festive season.</p> <p>Next meeting date: Monday, 19 February</p>	