

Emanuel School Community Consultative Committee

Meeting No: 20

Date: 9 September 2024, 6 pm – 7:30 pm

Location: Zoom

Attendees	
Community members Justine Hughes (JH) Tara Roach (TR) Derek Pal (DP)(member of school board) Gail Hayman (GH) NFP Randwick Council John Flanigan (JF)	Emanuel School Margaret Lowe – Deputy Principal (ML) (until 7pm) Mike Tyler – Manager Facilities and Operations (MTy) (until approximately 6:40pm) Independent chair Professor Roberta Ryan (RR) Minute taker Isa Crossland Stone (ICS)
Apologies	

Item	Description	Action
1	Welcome and apologies	
	<p>RR welcomes everyone to the meeting.</p> <p>RR notes that the agenda is quite full so the meeting may extend beyond 7pm, as raised via email by TR in advance of the meeting.</p>	
2	Matters arising	
	<p>1. JF to follow up with the Traffic Committee about the implementation of the 90-degree parking spots on Market Street.</p> <p>JF says that these have gone in now for the 6-month trial period. An integrated transport team member will assess and follow up the trial period with a survey of local residents. This team member will coordinate a response, and when JF has an update on that trial he will update the CCC.</p>	JF to update the CCC when he has an understanding of the integrated transport team's assessment of/ response to the 6-month trial period of the 90-degree parking.
	<p>2. JF to approach the Integrated Transport team with the suggestion of a timed 'no right turn' from Stanley Street into Avoca Street during peak periods.</p> <p>JF says that the ITT is still monitoring the effect of the new clearway section. They want to see if this works before going forward with an official 'no right turn'. They are waiting to see the effectiveness of the clearway before investigating the possibility of implementing a 'no right turn'.</p> <p>TR asks if this matter gets raised with the local residents. If being put forward to the traffic committee should be raised with the CCC. No right turn at all times would be an issue for some local residents.</p> <p>JH says that this is her local area, and she has observed that the clearway has been very helpful.</p> <p>JF is glad to hear this. If any updates occur then he will update the group.</p> <p>3. JF to follow up at the Council with relation to the School's demolition of the heritage wall on</p>	

	<p>Chepstow Street, and to clarify what the requirements and development approvals might be relevant here.</p> <p>TR explains that NFP has previously raised the fact that at the time of approval to operate a preschool, the part of the heritage wall was removed and replaced with a steel fence (not pedestrian entry). A pedestrian entry was installed in the Christmas 2023 holidays.</p> <p>NFP adds that about 2 metres of the heritage wall was removed, and this happened at the time the preschool consent was given.</p> <p>JF will follow this up with the Council about the rectification of the demolished section and update the group.</p> <p>4. JF to provide an update on the review of the car parking spaces for the pre-school, per the DA approval there is required to be 10 spaces including one disability car space.</p> <p>JF says that he received advice from MTy that there are 10 spaces, but there is no signposted disability parking space.</p> <p>MTy says that there is a requirement for 1 disabled car space, so he will go forward to arrange the allocation of one of the 10 spots as disabled parking.</p> <p>TR asks about the car spaces. She cannot see 10 spots. She has only counted 9.</p> <p>MTy will provide a birds-eye image that shows the 10 car spaces. TR asks that MTy provide an image from street level showing that 8 cars can park along the front section of the preschool car park, not an overhead view.</p> <p>5. JF to update on residents' request that the Main Access for the Preschool on Avoca Street (per the approved DA) to be made available for entry during operating hours 8am - 4pm.</p> <p>JF met with MTy and ML in March, and they went through all the main aspects (previously</p>	<p>JF to follow up at the Council in relation to the rectification of the demolished section of the heritage wall on Chepstow Street.</p> <p>MTy to provide an image from street level (not an overhead view) showing that 8 cars can park along the front section of the preschool car park.</p>
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	<p>discussed in CCC meetings) of this request. They agreed that the access being made.</p> <p>In order to do that, there will have to be changes to the parking signage there. They will need approval for the signposting. The School will not have an issue with this.</p> <p>In May, the School approached Council with some requests for consideration. The Council's Integrated Transport team has been slow to come back to the School on these requests.</p> <p>MTy shares a map/diagram of the area and the changes that the School has proposed to the Council. The aim of these changes would be to maximise the use of Avoca Street and the drop-off/pick-up area here.</p> <p>TR asks MTy if the School is proposing to put a 'go with the flow' on Avoca Street on the opposite side to the School next to the Little Sisters of the Poor.</p> <p>MTy says yes, a small one, 5 spaces.</p> <p>TR says that she thinks that a lot of the congestion on Avoca Street is created by the pedestrian crossing, as when students cross the road on Avoca St the cars have stop and it gets congested. If there was increased drop off on the other side of Avoca St to the school there should be some consideration of some traffic management that can enable the traffic to flow both ways rather than stopping traffic for every individual pedestrian crosser. The go with the flow would also need to be managed to ensure that parents didn't queue to get into these spaces as it will back up traffic on Avoca St heading toward Randwick like what is experienced with Moriah on York Road.</p> <p>MTy agrees that this is reasonable. The School will investigate these options.</p> <p>JH asks what the hours of operation are for the government-funded 'lollipop' people. They could help to manage this pedestrian traffic.</p> <p>ML says that they are trying to get cars off residential streets. It is better to get them onto</p>	<p>MTy to provide a birds-eye image that shows the 10 car spaces at the preschool.</p>
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	<p>the main road to minimise impact on the community.</p> <p>TR agrees, however she reiterates that traffic flow management needs to be considered by relevant experts for the better functioning of Avoca Street and the surrounding streets. Potential traffic backup both up and down Avoca Street needs to be avoided.</p> <p>MTy refers to a diagram of the school and its surrounding streets. He explains that they are proposing to relocate the bus stop to the corner of Stanley and Avoca Streets (a spot that he points out on the map).</p> <p>MTy explains that currently, the bus stop location means that when the bus stops its back is struck out onto the road and causes traffic standstill.</p> <p>They are also to propose to go with the flow at that section, and to have some designated preschool drop off section.</p> <p>Since they are hoping to increase designated car parks, there are a number of Stanley Street car parks that they are proposing to return to the community.</p> <p>TR asks if the community will be consulted about the proposed bus stop relocation.</p> <p>JF says that often, community members are not in support of such changes. TR and JH agree that while the bus stop relocation may suit the School, it is unlikely to suit the community as the bus is heavily relied on by the elderly members of the community who live in the aged care nearby the stop.</p> <p>ML says that they are hoping to have more buses transporting students in order to reduce parents driving. They would be aiming for the buses to be only stopping on Stanley Street and car traffic isolated as much as possible to Avoca Street.</p> <p>TR says that as long as they are not causing other traffic issues on Avoca Street, she understands the School's plans. She asks if the plan involves pushing visitors to use the Avoca Street parking instead of taking up residential parking.</p>	<p>The School to investigate options surrounding traffic management that can enable the traffic to flow on Avoca Street (rather than stopping traffic for every individual pedestrian crosser).</p>
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	<p>ML says that there would be more parking spaces on Stanley Street, which would relieve parking issues.</p> <p>TR says that her experience of Chepstow Street is that there is constant pedestrian access through that gate on a daily basis, which tends to absorb all the parking space on Chepstow Street. It doesn't seem to require any intervention to allow the Avoca Street car parks to be made available for visitors.</p> <p>ML clarifies that visitors do not enter via the preschool.</p> <p>TR says that people who come to the preschool tend to park on Chepstow Street rather than Avoca. This is happening every day.</p> <p>ML says that she will follow up the numbers of the visitors who are accessing the preschool via Chepstow Street.</p> <p>TR says that the DA, which says that the main access point to the preschool should be on Avoca Street, is not being upheld by the fact that the Avoca Street gate is not kept open.</p> <p>ML notes that there is not enough space to stop on Avoca Street at this stage.</p> <p>To summarise the issues above, JF says that in his meeting with the School in March this year, one of the matters was the use of the Avoca Street preschool gates. In May, the School wrote to Council with a range of concerns and requests for the Integrated Transport Team, including a request about changing parking restrictions, introducing timed parking, and changing the bus stop.</p> <p>JF says that TR is correct; if the Avoca Street side will have more parking, the Avoca Street entrance might become an active entrance gate.</p> <p>NFP clarifies that the School has two access gates to Avoca Street: one preschool and one for K-12. NFP suggests that both gates should become accessible. As long as the preschool access gate is the priority, parking on the residents' side will be</p>	
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	<p>prioritised. NFP would like JF to follow up about the other gate at the next meeting.</p> <p>NFP says that while the DA does not require the K-12 gate to be accessible (as it does the preschool gate), it would be a helpful move for management of traffic and parking.</p> <p>6. JF to follow up with Integrated Transport Team about plans to conduct a survey of the community about the matter of resident parking to inform the OTMP.</p> <p>JF says that the next round of surveys by Integrated Transport Team will occur in March 2025.</p> <p>7. JF to ensure that the Council addresses the issue of falling trees in Avoca Street and at the Little Sisters of the Poor. This has become a clear safety issue.</p> <p>JF has taken this matter back to the Rad Services Coordinator at Council, but there is currently no consideration for removal. JF will continue to follow up on this matter.</p> <p>8. MTy to ensure that signage relating to pedestrian access (and related restrictions) is installed and visible at the preschool gate on Chepstow Street.</p> <p>ML says that MTy will/has put up this signage.</p> <p>9. MTy to follow up with the town planner contracted by the School about the potential requirement for publishing REF documentation for the new preschool gate on the School website.</p> <p>ML says that MTy has confirmed with the planner that there was no requirement to publish this documentation.</p> <p>RR says that this information would be publicly available information; available on the Council website, most likely.</p>	<p>JF to follow up NFP's suggestion that both of the School gates (preschool and K-12) on Avoca Street should become accessible, in order that resident street parking and current congestion can be freed up further.</p>
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	<p>TR says that if the pedestrian entry is staying as it is, the community should have access to this documentation. This matter has significant impact on pedestrian traffic flow, which has a lot of implications (noise, for example) for surrounding neighbours. TR wants to make sure that if the pedestrian access point is there, that this is permissible.</p> <p>NFP suggests that this REF documentation may refer to the removal of the heritage wall.</p> <p>JF will look into the REF to see if this is discussed.</p> <p>RR asks JF if the REF is publicly available information.</p> <p>JF says that it was exempt development, so it was not required that the documentation be submitted to Council.</p> <p>DP says that they were not required to have any documentation in relation to it. Therefore access to any information does not need to be made public.</p> <p>JF says that at the time, it was not anticipated that they would have to put a temporary timber step out onto the nature strip.</p> <p>DP will seek this information out and let JF know.</p> <p>DP explains that exempt development does not require any form of written approval. Compliant development does require approval from a relevant certifier, and record of approval would be available on the Council's website.</p> <p>JF confirms with DP that the School did get planning advice.</p> <p>TR asks whether the requirement for registered non-government schools (which she has provided to the group via email), which requires that schools make REF information public, applies to the School. DP will follow up.</p> <p>10. MTy to formally respond to JF and the Traffic Committee with regard to the School's final position on reducing the Stanley Street bus stop to 1 space.</p>	<p>JF to look into the REG documentation for any further information about the removal (and potential rectification) of the removed portion of heritage wall.</p> <p>DP to seek out and share with JF any available documentation in relation to the establishment of the pedestrian entry/access point (noting that this was an exempt development, so there may not be much public information).</p>
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	<p>JF says that the School has been seeking Integrated Transport's view that perhaps the parking should become permanent parking rather than being part of the go with the flow.</p> <p>ML says that reducing the bus stop space is not helpful. They are aiming to keep increasing bus use, and have not yet been very successful this year.</p> <p>ML says that they have about 3-4 private school buses running in the morning and afternoon, travelling east on Stanley and north on Avoca Street</p> <p>11. MTy to email JF with confirmation of the exact time window for morning rubbish collection.</p> <p>ML explains that the window is between 7am-11am.</p> <p>TR would like there to be a reduction in the days that the bins are picked up, since the School seems to have no control over the timing of pickup.</p> <p>12. MTy and ML to organise a special uniform for the volunteers to clearly differentiate them from the School traffic wardens.</p> <p>ML confirms that this has been done.</p> <p>13. MTy to provide an update on the proposed cover to be built over the basketball courts.</p> <p>TR says that there was a DA lodged by the School and that then it was withdrawn. She asks JF is he knows anything.</p> <p>JF has not come into contact with it.</p> <p>DP says that the School is working through some replies from Council.</p> <p>JH says that the community was not informed about this DA.</p>	<p>DP to confirm whether or not the requirement for registered non-government schools (which TR has provided to the group via email), which requires that schools make REF information public, applies to the School.</p>
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	<p>JF says that it would not have got that far, since it seems to have been withdrawn from Council.</p> <p>TR reiterates that the lodgment of the DA is important for the community to be aware of and to be able to review and make comment on. It was agreed that they would be discussed at CCC's .</p> <p>14. MTy to provide an update on the community survey</p> <p><i>MTy has left the meeting, and so has ML. This action will be carried over to the next meeting.</i></p> <p>15. MTy to ensure that the School website publishes the 2023 OTMP to replace the 2022 version that is there currently.</p> <p><i>MTy has left the meeting, and so has ML. This action will be carried over to the next meeting.</i></p> <p>16. MTy to provide further details as to why there is a porta-loo permanently located outside the multi-function hall behind the school wall (near the preschool carpark).</p> <p><i>MTy has left the meeting, and so has ML. This action will be carried over to the next meeting or addressed offline.</i></p> <p>17. JF and MTy to address the issue of stormwater flooding into the properties of NFP and her neighbours.</p> <p>ML says that the drain has been unblocked and things are functioning, but NFP has still had trouble with water pouring down the front steps at her property.</p> <p>NFP will provide video footage of this occurrence at her house. She explains the flow of the water,</p>	
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	<p>which travels and collects debris before reaching her front steps.</p> <p>Since there has not been a storm since the drain was cleaned, NFP will keep an eye out to ensure that the issue has been resolved by this unblocking.</p> <p>NFP says that if the School drainage system was held/retained on the School premises or released directly to a Council drain, it would not be flowing out of the preschool gate and onto the footpath. The water detention area is not being successful currently.</p> <p>NFP thanks ML, MTy and JF for their work on this matter so far.</p> <p>18. TR would like confirmation from the School that that the student caps (850 K-12 and 60 preschool) will be adhered to for FY2025.</p> <p>TR would like confirmation that going into the new School year, these numbers will not be breached.</p> <p><i>MTy has left the meeting, and so has ML. This action will be carried over to the next meeting or addressed offline.</i></p> <p>19. TR would like disclosure of DP's role as a member of the School Board on the meeting minutes to see if other members believe it should be disclosed for transparency.</p> <p>RR and DP agree that this status will be reflected in the minutes.</p> <p>It is clarified that DP is a board member of the Building Committee.</p> <p>20. TR would like an update on Traffic Wardens as there is no longer a Warden in the morning or afternoon at the preschool gate.</p>	
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	<p>TR notes that there was one there this morning, and not in the afternoon. There have not been any for a while.</p> <p><i>MTy has left the meeting, and so has ML. This action will be carried over to the next meeting or addressed offline.</i></p> <p>21. TR would like confirmation that no OTMP will be submitted to Council without being shared and reviewed by <u>all</u> Community members of the CCC following the FY24 traffic assessment and community survey.</p> <p><i>[TR also requests offline that when updated, Traffix should ensure that they provide a tracked changes version not just red wording for additions as this does not cover removal of wording from the document.]</i></p> <p>TR recalls that last time, changes were made subsequently to the community members' review of the draft OTMP.</p> <p>If they are updating traffic plans and surveys, TR wants to be assured that changes to the OTMP will not be made without consultation with the community members.</p> <p>NFP emphasizes that track changes are very important, as in the last document there were changes and also omissions. These are not acceptable in a document at this level.</p> <p><i>At this stage, MTy and ML have each left the meeting due to being required elsewhere.</i></p> <p>22. TR to discuss non-compliance with the OTMP in regard to pedestrian access through the preschool gates and year 12 students parking on Chepstow Street.</p> <p>TR says that it was agreed in previous meetings that pedestrian access to the preschool should be only parents and students of Kornmehl.</p> <p>TR would like feedback from JF on how best to deal with non-compliance issues. TR is</p>	
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	<p>experiencing fatigue at having raise the same issues repeatedly.</p> <p>JF agrees that it seems clear that the agreements about the access and also teachers parking on in the School carpark have been breached. He will follow up at Council.</p> <p>23. TR to discuss non-compliance with DA conditions regarding usage of the preschool car spaces.</p> <p><i>During operational hours, cars must not park in excess of 15 minutes and the parking must not be used by staff members.</i></p> <p>As above, JF will follow up at Council to seek advice about how to deal with non-compliance.</p>	<p>JF to follow up at the Council about responding to the School's breaches of agreements about access, teachers' parking and usage of the preschool car spaces in general.</p>
	<p>24. TR to discuss the recent closure/s of the preschool car park for sport, since the DA approval specified that access to the car park should be made available during operating hours.</p> <p>TR requests that the car park be used for what it is meant for, rather than for servicing sports and other events. This action will be brought forward to the next meeting for the School.</p> <p>25. GH would like to discuss the matter public access to the School's cameras that are trained on Chepstow St.</p> <p>GH explains that there have been some incidents of vehicle damage and other issues, in which it would be helpful to have access to camera footage.</p> <p>GH says that the community would like to have access to footage of the public area.</p> <p>If the camera is broken as the School claims, GH requests that it be fixed. She would like to have clarification on the protocols surrounding maintenance of security cameras.</p>	<p>TR to raise the recent closure/s of the preschool car park for sport. She requests that the car park be used for parking purposes, rather than for servicing sports and other events, as the DA approval specified that access to the car park should be made available during operating hours</p> <p>GH would like to have clarification on the protocols surrounding maintenance of School security cameras, and asks that broken cameras be fixed.</p>

	<p>TR suggests that the School should reiterate to the community that they should be parking carefully, since there have been plenty of incidents.</p> <p>NFP suggests that the School use the footage to identify the 'repeat offenders' who park in no parking areas and tend to linger around the streets around drop off and pick up time.</p> <p>There does not seem to be a strategy to communicate with people who are not using drop off pick up zones correctly. NFP would like to discuss at the next meeting how the community can encourage people to use parking areas correctly.</p>	<p>The School to reiterate to their community members that they should be parking carefully, since there have been numerous incidents (namely, damage to residents' parked cars).</p> <p>NFP would like to develop a strategy for the community to encourage people to use parking areas correctly.</p>
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3	School update – ML	
3.1	Summary of complaints received, including parking complaints	
	<i>ML had left the meeting at this stage and did not provide an update. This will be carried over to the next meeting.</i>	
3.2	School updates on any submissions to Council	
	TR reiterates that when a DA is going to be lodged, the CCC should be informed.	
3.3	School updates on full-time staff and student numbers	
	<p><i>As ML left the meeting at 7pm, these matters were not addressed during this meeting and will be carried over to the next one.</i></p> <p>3.3.1 Total staff numbers update</p> <p>3.3.2 Full time equivalent numbers update</p> <p>3.3.3 Total student numbers update</p>	
4	Randwick Council Update	

	JF says that he will revisit access issues around the preschool, and follow up regarding non-compliance concerns as raised by TR.	
5	Additional community items	
	<i>Further to the items raised above, no additional community items were raised in this meeting.</i>	

6	Group discussion: OTMP and traffic survey	
	<i>Due to MTy's and ML's absence from 7pm, this discussion was not had during this meeting and will be carried over to the next meeting.</i>	
7	AOB	
	<p>TR would like to ensure that there are more frequent meetings. A good deal of the matters on this agenda were not discussed as the School representatives had to leave early.</p> <p>The group agrees that they would like to attend a meeting in the coming weeks, in order to attend to the matters that were not addressed tonight.</p> <p>ICS and RR will arrange a date, in discussion with ML.</p>	ICS, RR and ML to set a date in the near future for another CCC meeting to address those matters that were not dealt with in this meeting.